AGENDA: TRUST/WRITE Retreat, April 6, 2018 at Big Sky 10 am to 4:30 pm: Madison Ballroom

9:30 am: Doors open... time to get situated
10 – 10:30 am: Welcome & Introductions

10:30 – 11:15 am: Welcome Rural Programs Team
- John McCarthy, M.D., UWSOM Assistant Dean for Rural Programs
- Larry Kirven, M.D., WRITE Director
- Danielle Bienz, M.Ed., Education Specialist for Rural Programs
- Michelle Fleming, WRITE Program Administrator

11:15 am - Noon: Tomoko Sairenji, M.D., Assistant Professor, SOM Dept. of Family Medicine: Best Approach, Writing a Letter of Recommendation for your Student,

Noon: Break and pick up lunches

12:15 – 1:15 pm: Paul James, M.D., UWSOM Professor and Chair, Department of Family Medicine: Department Update

1:15-1:30 pm: Break

1:30- 2 pm: Tomoko Sairenji, M.D. and Larry Kirven, M.D. Advanced Patient Care and WRITE

2 to 2:30 pm: Danielle Bienz, M.Ed. EHM Overview: Expectations, Time Commitment, Preceptor Assistance and Students Requirements

- Orienting Student to Site – see handout
- Orienting Student to Practice – see handout
- Tips for Giving Effective Feedback – see handout

3:15: Break

3:30 to 4:30 pm: TRUST/WRITE Precepting Challenges
- Break out for small group discussion Based on Perennial Themes – see handout

Please note, two Saturday Sessions, 10 am to noon:

- New Advanced Patient Care Sites (Shoshone Boardroom) Advanced Patient Care Clerkships - Fundamentals of Clerkship & Teaching with Tomoko Sairenji, MD; Lisa Benzel, MT TRUST Dir.
- TRUST/WRITE Administrator meeting, 10 am - noon (Village Center Boardroom) View WRITE Blog. Share best practices: student scheduling, Invoicing UW, housing, EHM Timeline. Danielle Bienz, Michelle Fleming, Bernadette Duperron