

# Community Health Corps Montana

## HOST SITE FAQ

### What is a CHCM Host Site?

A CHCM Host Site is a partner organization that provides AmeriCorps members with a meaningful, community-focused service experience and helps expand local impact through structured support and supervision.

### Who can apply to host a member?

Public agencies, including nonprofits, local governments, and federal governments, are eligible to participate in CHCM as host sites.

### What kinds of projects are eligible?

Projects must align with at least one of CHCM's program objectives:

- Strengthen mental health & SUD resources
- Enhance chronic disease prevention & management
- Address social determinants of health

### What are members expected to do?

Members serve full-time (40 hours/week) from **January 12 to August 21, 2026**, supporting projects aligned with CHCM's mission and focus areas. Their projects should help your organization do the following:

- Expand capacity to deliver programs more efficiently and effectively
- Strengthen community engagement to reduce stigma and improve health outcomes
- Enhance collaboration to support long-term impact and better resource sharing

### Are there things members *can't* do at our site?

Yes. AmeriCorps has strict rules about what members can and can't do while serving. Members may not:

- Replace or duplicate the work of paid staff
- Engage in political, religious, or union organizing activities
- Provide services to for-profit businesses or partisan organizations

Members can perform some basic daily tasks, such as answering phones or data entry, but these should be minimal and clearly aligned with their larger project goals. Their primary focus should be a clearly defined project that builds capacity, meets community needs, and supports your organization's long-term impact.

### Do members get time off?

- Members are expected to follow your organization's holiday schedule.
- The service term also includes flexibility for limited time off (~5 days), which can be used for illness, vacation, or personal needs.

### What are host sites responsible for?

- Submitting a program application that includes a member project outline.
- Supervising members (at least 5 hrs/week) and checking in weekly.
- Providing office space, a work computer, and the necessary tools for project tasks.
- Approving timesheets, completing evaluations, and participating in CHCM host site programming (orientation, monthly program calls, and one site visit).

Learn  
More



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MONTANA  
STATE UNIVERSITY

Office of Rural Health  
Area Health  
Education Center



AmeriCorps  
Montana

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### What is CHCM responsible for?

- Member recruitment, screening, placement, and onboarding
- Member trainings in project management, community engagement, facilitation, and more
- Biweekly stipends, health insurance, and federal AmeriCorps benefits
- Ongoing support, compliance monitoring, and troubleshooting

### What does it cost to host a member?

The host site cost share is \$11,500 per member.

Here's a breakdown of your investment.

- Every \$1 you contribute is **matched with \$2.50 from CHCM**.
- That means for \$11,500, you receive a member whose total program investment is valued at over \$40,000.
- And we offer flexible payment scheduling. Only half (\$5,750) is due before the member's start date. The remaining half is due within 6 months. CHCM will work with you to build a payment schedule.

### Can a host site recruit someone from their community to serve in this role?

Yes! Local recruitment is welcomed and encouraged, although not required. If you know someone who may be a good fit, encourage them to apply.

### How are host sites involved in the interview process?

CHCM pre-screens and interviews candidates. Host sites will:

- Be matched with 2–3 top candidates
- Conduct interviews within one week of handoff
- Provide feedback and candidate of choice to CHCM staff

CHCM makes all official offers to ensure compliance. Host sites cannot make offers directly.

### Do host sites need to provide housing?

No, but if your site can offer housing or help members find local options, we'd love your support. Even sharing leads or rental contacts makes a difference.

### Does applying guarantee a member?

No — space is limited. All applications are reviewed and scored by CHCM staff and our advisory committee. Final host site selection is based on project alignment, organizational readiness, and community needs.

### What's the timeline?

- Applications open: September 19, 2025
- Applications close: October 24, 2025
- Host sites notified: by October 31, 2025
- First half of cost share due: January 9, 2026
- Members begin service: January 12, 2026
- Remaining cost share paid: July 6, 2026

### What's next?

Complete the host site application [<https://healthinfo.montana.edu/chcm/hostsite>] and reach out with any questions.

**We're grateful for your time, your interest, and your commitment to advancing health across Montana.**

**Apply  
Today**



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